

Excursion/Activity Information

Dear parents and carers,

The following details relate to an excursion/activity that has been organised for your child. If you have any concerns about this excursion/activity, or related cost, please contact the principal on 61420077.

Name of Excursion/Activity	Walk on Country – Latham and Umbagong Park
Location	Latham and Umbagong Park
Purpose	These excursions will encourage children to engage with local areas around our school. It will promote opportunities across the year to explore our local area and create opportunities for learning to be applied in different contexts. These walks will begin with children being encouraged to 'be explorers' at the Umbagong Park area. Reflecting on the question of 'what do explorers do?' by thinking about the tools that they could use and how they explore the area. They will also be asked to consider who might have explored the area before them and the impact that their exploration has had on the area.
Classes/Year Groups Participating & anticipated number of students	Year 3/4
Date	Tuesday 7 February – 15 December. Flexible dates depending on the direction of inquiry. Notification to be sent via Seesaw the day before.
Start Time	9:30am
Finish Time	11:20am
Transport	Walking
Cost	Nil
Due Date	Friday, 3 February 2023 * Notes will not be accepted after this date
Teacher in Charge	Isobel Short
Additional educators:	Tash Lillywhite, Matt Grey, Mikayla Birch, Emma Skeen
Intended ratio of educators and students:	
Additional Information including reason for excursion/links to Curriculum /proposed activities/clothing & food preparations	Students will need to ensure that they are wearing appropriate walking shoes (closed in shoes with socks) and school uniform. They will also need to bring a hat and a water bottle.
<i>The ACT Education Directorate is an agency of the ACT Government (the Territory). The Territory has insurance arrangements in place in order to meet certain liabilities. The Territory meets claims (including claims resulting from school activities or excursions) against it where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which the injury or illness was sustained. Parents should obtain their own advice about private insurance protection that may assist in meeting expenses if their child is injured or</i>	

suffers an illness in circumstances where there is no liability on the part of the Territory. If the outside provider of the service or activity has requested that you sign a waiver or disclaimer statement, the ACT Education Directorate recommends that you consider carefully any risks involved before proceeding. This excursion has had a risk assessment completed and submitted to the school principal and is available at the school. The school maintains contact information for the duration of the excursion in case of an emergency. Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Unacceptable behaviour will be treated as it is normally treated at school, (reminders, time out in a designated spot, and exclusion from an activity) but with the additional factor that the student may be asked to be collected or returned to school should the behaviour be extreme or overly persistent. Should this occur monies

Permission & Payment Note

Name of Excursion/Activity: Walk on Country – Latham and Umbagog Park

I give permission for my child _____ in class _____

to attend the above named excursion on Walk on Country – Latham and Umbagog Park

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for sensible behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

Have there been any changes in your child's medical status since you last provided the school medical information?

☐ Yes ☐ No

If yes and updated *General Medical Information and Consent Form* is required to be completed.

Will your child require medication to be administered during the excursion (e.g. allergy medication)?

☐ Yes ☐ No

If yes, please complete a *Medication Authorisation and Administration Record*.

Is there any additional information you need to provide to support your child's participation in this excursion?

☐ Yes ☐ No

If yes, please provide details: _____

Full Name of Parent/Carer (please print): _____

Signature of Parent/Carer _____ Date _____

Please return permission note and money to the front office or classroom teacher by [Click here to enter a date](#).

Please be aware of the following: If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU). This information is necessary for us to manage student participation in excursions, and support the welfare and safety of your child. If you do not consent to supply us with information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff, and where necessary, parents or volunteers assisting with the excursion in order to appropriately and effectively manage the excursions. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website www.education.act.gov.au on the 'About Us' page.