

Excursion/Activity Information

Dear parents and carers,

The following details relate to an excursion/activity that has been organised for your child. If you have any concerns about this excursion/activity, or related cost, please contact the principal on 61420077.

Name of Excursion/Activity	3/4 Melba Copland Secondary School Dance Showcase
Location	Melba Copland Secondary School – College Campus
Purpose	Technical Rehearsal and Matinee for the Showcase Performance, and attendance at the evening performance.
Classes/Year Groups Participating	Years 3 & 4
Date and Times	<p>Tech Rehearsal – Monday 5 November</p> <ul style="list-style-type: none"> Leaving Latham at 9:15 am Arriving back at Latham by 2:00 pm <p>Matinee – Tuesday 6th November</p> <ul style="list-style-type: none"> Meet Steph at College Campus by 9:20am Arriving back at Latham by 2:00 pm <p>Night Showcase – Wednesday 7 November</p> <ul style="list-style-type: none"> Arrive by 5:30 pm Performance starts at 6:00 pm Performance finishes at 8:00 pm
Transport	<p>Students will be walking to and from technical rehearsal</p> <p>Own transport to the matinee and walking back to Latham</p> <p>Night Showcase – own transport</p>
Cost	No cost for excursion, costume information will be provided
Due Date	<p>Wednesday 31 October 2018</p> <p>* Notes will not be accepted after this date</p>
Teacher in Charge	<p>Latham Primary School - Stephanie Wilson</p> <p>Melba Copland Secondary School – Joni Wood</p>
Additional Information including reason for excursion/links to Curriculum	<p>This term 3/4 students have been participating in dance workshops run by Kag Ragalthane from MCSS. These workshops have been highly engaging and all students have been highly enthusiastic learning the routines. These workshops have been leading to the culminating showcase to be held in week 4 term 4. Students will need to bring their black pants and shirts as well as packed recess and lunch, drink bottle and hat. Tickets can be purchased prior to the performance via www.stagecenta.com from 15 October and will sell out quickly.</p> <p>Emergency contact for MCSS - 61420333</p>

Permission & Payment Note

Name of Excursion/Activity: Melba Copland Secondary School Dance Showcase

I give permission for my child _____ in class _____

to participate in the MCSS Dance Program. I understand that they will be performing in the 'MCSS Dance Showcase' on **Wednesday 7 November 2018**, as well as attending the technical rehearsal on **Monday 5 November** and the Matinee on **Tuesday 6 November 2018**

I have read the attached information regarding this excursion/activity and understand what it contains.

I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment), in an emergency.

Is there any medical condition that may affect your child on this excursion? yes/no

If yes please give details: _____

I understand that the MCSS Showcase will be recorded and there will be a DVD of the show and I give permission for my son/daughter to feature on this and also for photographs to be taken for Dance displays at MCSS and Latham Primary School.

Full Name of Parent/Carer (please print): _____

Signature of Parent/Carer _____ Date _____

Please return permission note to the front office or classroom teacher by Wednesday, 31 October 2018

***Please be aware of the following:** Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Unacceptable behaviour will be treated as it is normally treated at school, (reminders, time out in a designated spot, and exclusion from an activity) but with the additional factor that the student may be asked to be collected or returned to school should the behaviour be extreme or overly persistent. Should this occur monies paid will not be reimbursed.*

This form requests information about students which will be held by the school. This information may be disclosed to government or private medical or para-medical staff and other relevant officers in the event of an accident or emergency. The information is collected as a lawful administrative function of the ACT Education and Training Directorate.

The ACT Department of Education is an agency of the ACT Government (the Territory). The Territory has insurance arrangements in place in order to meet certain liabilities. The Territory meets claims (including claims resulting from school activities or excursions) against it where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which the injury or illness was sustained. Parents should obtain their own advice about private insurance protection that may assist in meeting expenses if their child is injured or suffers an illness in circumstances where there is no liability on the part of the Territory. If the outside provider of the service or activity has requested that you sign a waiver or disclaimer statement, the ACT Department of Education recommends that you consider carefully any risks involved before proceeding.