

Excursion/Activity Information

Dear parents and carers,

The following details relate to an excursion/activity that has been organised for your child. If you have any concerns about this excursion/activity, or related cost, please contact the principal on 61420077.

Name of Excursion/Activity	Real Projects for Real People
Location	Lyons Early Childhood School - 38 TARRALEAH CRES, Lyons
Purpose	Preschool students have been invited to design and create a clay pinch pot as a gift for Preschool educators attending a professional learning event at the beginning of 2019.
Classes/Year Groups Participating	Preschool Dingoes – Lauren's class Preschool Kangaroos – Evan's class
Date	Monday 10 December
Start Time	9:15am
Finish Time	1:00 pm
Transport	Bus
Cost	\$6.50
Due Date	Wednesday, 5 December 2018
Teacher in Charge	Evan Gilson
Additional Information including reason for excursion/links to Curriculum	This is a great opportunity to work with other students on a purposeful project that has a link to the wider community. Students will take their food, drink bottles and hats with them for the excursion.

Permission & Payment Note

Name of Excursion/Activity: **Real Projects for Real People**

I give permission for my child _____ in class _____

to attend the National Zoo and Aquarium Excursion on **Monday 10 December, 2018**

I have read the attached information regarding this excursion/activity and understand what it contains.

I authorise/do not authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment), in an emergency.

Is there any medical condition that may affect your child on this excursion? yes/no

If yes please give details: _____

Full Name of Parent/Carer (please print): _____

Contact details: _____

Signature of Parent/Carer _____ Date _____

Please return permission note and money to the front office or classroom teacher by Thursday, 6 December 2018

Please be aware of the following: Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Unacceptable behaviour will be treated as it is normally treated at school, (reminders, time out in a designated spot, and exclusion from an activity) but with the additional factor that the student may be asked to be collected or returned to school should the behaviour be extreme or overly persistent. Should this occur monies paid will not be reimbursed.

This form requests information about students which will be held by the school. This information may be disclosed to government or private medical or para-medical staff and other relevant officers in the event of an accident or emergency. The information is collected as a lawful administrative function of the ACT Education and Training Directorate.

Please tick method of Payment

FEE CODE - CLAYPOT

GL CODE -8062-000-00

COST \$6.50

Quickweb Payment made on _____ (date) - This is a Westpac online payment option accessed through the school website that makes a payment direct to the school's bank account. Payments can be made using a Visa or Mastercard for any school event or contribution. Please use the above FEE CODE as your reference.

Direct Deposit Payment made on _____ (date) - Payment can be made by direct deposit to Latham Primary Management Account BSB: 032-777 Account No: 001527. Please use the above FEE CODE and Student Key as your reference. Student Key is usually the first 5 letters of the student's surname and the first letter of their first name.

Cash - Please secure Permission Note and money together. I have enclosed \$ _____