



Latham Primary School P&C

Tuesday 13/10/2020 7:30pm – 9:30pm

<https://anu.zoom.us/j/87581798641?pwd=VC9oRFRjN05qOUVmN2FUMHRLcGZrUT09>

Attendees: Jo Dynon, Katherine Power, Lyndall Read, Katherine Bode, Tarin O'Connor, Vanessa Hagon, Vicky Honchera

Apologies: Katherine Stock, Kelee Hodge

Presidents welcome

Hopefully a quick meeting but some activity today in email.

Standard items

Adopt minutes from previous meeting – will be carried forward to next meeting

Principals report (attached)

Enrolments are going well – see attached details

Students will still be sent home because of covid concerns; difficult but necessary for the health of the school

Information about the School Review – currently in draft form; it will be moderated and then the executive summary will be provided to the school community; team is working really well and excited to provide the strategic plan for the next 5 years

Thank you to the P&C for the sandpit top up – kids are loving it

Roadmap for covid has been adjusted – the executive meeting will go through it in detail and then advise the community; seems likely now that the year 6 graduation ceremony will go ahead with some restrictions.

Friday 30 October is world's teacher's day and the school will be giving a badge to the teachers to commemorate the day. Lyndall suggested that the P&C might write a note to the teachers to thank them for their hard work.

Questions arising from Principal's report

Vanessa; Would the teachers appreciate \$100 each to go towards teaching resources?

Lyndall; Agreed this would be appreciated

Vanessa; We will find out how many teachers and finalize on whatsapp

Tarin; What was the response rate to the survey?

Lyndall; around 70 responses (compared to around 150 the previous year); a disappointing result but not unexpected given the timing (covid/2020) and who it came from – it looked



like junk mail; years 4, 5, 6 did the survey at school to ensure understanding; the results will be useful moving forward including questions on online/remote learning

Vanessa; is there a parade for book week?

Lyndall; not sure how this is happening yet – needs to be determined how it can be done with covid restrictions – but students will be encouraged to dress up on the day

Vanessa; will put a notice on FB to say it's coming up; Lyndall will put a notice out to parents

Brief discussion of transfers of teachers and positions being advertised; Lyndall noted that it is a valuable experience for teachers to move schools as this enables them to learn new things and make new connections.

Vanessa; feedback from parents asking whether there can be more challenges in the senior playground

Lyndall; open to new ideas but cautious because of uncertainty about where classes are going to be positioned next year; possibility that there won't be such a strong sense of a senior and junior part of the school in subsequent years; thinking is ongoing about how to arrange the playground and make it accessible in the best way; welcomes input from the P&C for suggestions

Vanessa; parents have suggested a bike/pump track but is not sure how this would work during school hours

Lyndall; lots of students are riding to school and really enjoy it so it's a good idea to explore as well as a possible ninja/risk course to; with a lot of money would develop a closed ropes course including big slides and encouragement to use upper body strength.

Vanessa gave an update on the school garden; tadpoles delivered; still trying to work towards chickens; interested in farm to plate tie ins with canteen; noted work to make the garden accessible; Lyndall suggested that an inclusion grant that might have opportunities in this area.

Presidents report

Vote of thanks to everyone for hard work and especially to Jo for work on the online fete which went live today.

BBQ election day sausage sizzle is going ahead; attended a meeting on the holidays to advise on covid safe practices. Have received donations from a range of sources including butcher and Coles.

Another opportunity to hold a BBQ at the CIT plant sale – lessons learned from last year will be applied



Changes have been announced in how events can be held and we will learn more about this in the coming days.

Melba Copland has announced it is having a physical fete in November.

Mango fundraiser is running. Once this is finished and the fete is finalised we will be able to look at changing our banking arrangements, hopefully in November.

Suggested that year "hubs" might be a good project to work on next.

Treasurers report (attached)

Canteen treasurers report (attached)

Questions arising from Canteen report

Will we go back to counter sales/paperbag?

Bonnie keen to return to counter sales but Katherine would prefer not to go back to paperbag sales because it makes the financial / organizational side too difficult.

Lyndall noted that there is value to giving students a cash experience at the canteen in a safe environment

Katherine agrees but also notes that a cash element to the canteen adds risk to banking; Bonnie wants to explore a punchcard system

Katherine noted that the end of term is coming close and they will be entering a pack up phase including running down stock.

Discussion of volunteers

Katherine noted that if we don't get volunteers stepping up then we will need to limit lunch orders because Bonnie can't do more than 55 by herself.

Jo asked: is it worthwhile having a physical list/sign up sheet where parents/community can find out when and how they can volunteer?

Vanessa noted that it has always been difficult to get volunteers; that canteen is difficult because young children cannot come with their parents; need a strategy for attracting and retaining volunteers

Katherine asked whether it would be useful information to add to the letter that goes out to new parents/students at the end of the year; noted that because parents are not at the school it is difficult to advertise

Lyndall noted that the aim with seesaw is to keep it more about learning but that there are ways the school can help to let people know about the need for volunteers

Vanessa suggested an interview with Bonnie to ask about her job so that parents might be more inclined to volunteer.



Fete update

Movement already on the fete website – 14 orders already

Lots will be happening in the next week and a half

Small business market starts on Saturday then videos for the 24th

Jo thanked the committee for their hard work

Costa (Gardening Australia) will provide a video for the online fete.

Latham's Got Talent update

Katherine: noted that they ended up receiving 17 applications – some group, some single

Very high quality, excellent variety and type, good presentation

Katherine has brought the videos together, will be reviewed by Karen and shown to the individual classes; there will be a people's choice award and the result will be announced on the fete day

Given the range and type Katherine is not willing to judge so instead will do a certificate with some awards

Dates of upcoming meetings

17 November 2020

15 December 2020 (possible AGM)

Principal's Report

Attached



Latham Primary School P&C

Latham Primary School P and C Treasurer's Report Aug - Sep 2020

Date of Meeting: 13 October 2020

Summary of Financial Position:

Opening Account Balance (1 August 2020)	\$17,881.85
Profit*	\$ 3,659.98
Loss*	\$ 5,001.09
Closing Account Balance (30 September 2020)	\$ 16,540.74

*Details on next page

The profit in Aug - Sep is largely made up of the Gecko Gang refund for fete, the 'Buy Dad a Dinner' fundraiser, the mango fundraiser and uniform sales.

The loss relates to a number of items, the largest being the \$2,500 gift to the school as agreed by the committee earlier in the year, \$1,300 for the school sand-pit regeneration, the annual ACT P&C Association fee, the 'Buy Dad a Diner' voucher purchase and various small amounts (including cleaning products for Breakfast Club, Xero subscription).

Other matters:

- Mango Fundraiser has so far reached \$650 in orders
- We made a \$100 profit for 'Buy Dad a Dinner'
- We are now successfully using the Paypal account to receive funds. Funds collect in the Paypal account until moved over to the bank account at the end of the given fundraising activity.



Profit and Loss

Latham Primary School P&C For the 2 months ended 30 September 2020

Projects is Fete, P&C.

AUG-SEP2020

Trading Income

Fete Fundraiser or Donation	150.00
Fundraiser - General	1,144.94
General Revenue	1,132.04
Uniform Sales	1,233.00
Total Trading Income	3,659.98

Gross Profit

3,659.98

Operating Expenses

Consulting & Accounting	85.50
Fete - Expenses	89.00
Fundraising Expenses	400.00
General Expenses	122.77
Payment to School	2,500.00
Repairs and Maintenance	1,300.00
School Garden	87.99
Subscriptions	415.83
Total Operating Expenses	5,001.09

Net Profit

(1,341.11)



Canteen Report

Jobkeeper

Jobkeeper has finished for the canteen, we should get our replacement payment in October.

Next year

I have put together a letter to be sent to the new Preschool parents advertising the canteen services and Flexischools.

Bank

Current balance: \$5926.64. There are no outstanding bills

Xero

I am still having trouble with Xero and I was unable to access it for tonight's meeting. As soon as I can I will forward this to Kath.