



Latham Primary School

2020 P&C ANNUAL GENERAL MEETING Minutes

Tues 6 February 2020, Latham PS

Present: Karen Wilson, Mel Mongan, Emily Kerlake, Kristen Sutcliffe, Kathryn Wilkin, Tarin O'Connor, Katherine Bode, Ben Bode, Mick Dynon, Jo Dynon, Vanessa Hagon, Robert Marassovich, Brianne Patterson, Sarah Marassovich, Aimee Patterson, Cuc Hoang, Louise Baird, Peter Newman, Natalie Hodgess, Peter Kupsovsky, Ngarie Curran, Patrick Curran, Benn Sutcliffe, Kelee Hodge, Jodie Taylor, Kimberley Walsh, Kathy Tsang

Apologies: Katherine Stock, Vicky Honchera,

- 1. Welcome and opening remarks** The meeting was opened by Emily at 6.09pm and she thanked everyone for attending.
- 2. Confirmation of minutes of previous AGM, Tues 12 Feb 2019**
Jodie moved that the minutes of 12 Feb, 2019, be approved as an accurate record of that meeting. Seconded by Kelee. **CARRIED.**
- 3. President's Annual Report**
Emily referred to her annual report (appendix B) and pointed out the achievements of the P&C last year and thanked all involved.
- 4. Treasurer's Report**
Jodie verbally presented the treasurer's report detailing a surplus of \$10 000 and available funds of \$20 000. Tarin O'Connor is kindly undertaking the auditor's report at the moment and this will be tabled at the next general meeting.
- 5. Election of Returning Officer**
Karen Wilson was appointed Returning Officer for the following elections.
At this point the President stepped down as the Chair, which was taken by the returning officer
- 6. Election of volunteers to committee positions**

The following positions were filled:

- a. President – Vanessa Hagon (moved by Kath Bode, seconded Kelee Hodge)
- b. Vice President – Kelee Hodge (moved by Vanessa Hagon, seconded Peter Newman)
- c. Treasurer – Tarin O'Connor (moved by Jodie Taylor, seconded Kelee Hodge)
- d. Secretary – Kath Bode (moved by Emily Kerlake, seconded Kristen Sutcliffe)
- e. Uniform – Vicky Honchera (as indicated to committee before AGM)
- f. Canteen treasurer – Katherine Stock (as indicated to committee before AGM)
- g. Public Officer – Kath Bode TBC
- h. Mothers' and Fathers' Day stall co-ordinator – Brianne Patterson, Aimee Patterson
- i. Fete co-ordinator – Jo Dynon (appointed 2019)

7. Other Business:

Next P&C meeting (fete meeting) will take place Thurs 13/2 8pm Raider's Club Kippax

8. The president closed the AGM at 6.34pm.

Appendix A



Latham Primary School

Presidents Report | School Year 2019

Annual General Meeting 2020

President: Emily Kerslake

A big thank you to all our hard-working volunteers for their work over the year. In particular, I'd like to acknowledge the committee members Kristen Sutcliffe (secretary), Jodie Taylor (treasurer) and Kelee Davey (vice president). The committee is also supported by Vicki Honchera (school uniform shop), Katherine Stock (manages the canteen), Zoe Ivansson (buys and runs the mother's and father's day stalls) and Geniene Barbour (coordinates the school banking program). I would also like to make special mention of Jo Dynon, Vanessa Hagon and Pete Newman for their continued commitment and support.

Our fearless and dynamic principal Liz Bobos moved on at the end of last year. Thank you Liz, for your unwavering support, for being at most of the meetings, your detailed principals report, hearing what parents had to say and participating in all our P&C conversations. All the best for life at Majura!

Every meeting rain, hail or shine – surgery, injury or illness we have to say a massive thanks to Gaynor Sullivan and Mel Crump from YMCA – you are amazing for our school community and personally I can't thank you enough for all that you and your team do for us.

At the end of last year, we have also said goodbye to the Chris Barnard (Poppy) who has been a regular and treasured Latham P&C member for years. Chris' youngest grandson graduated year 6 last year. I am sure we might be able to see Poppy helping out cooking a sausage or 2 at the various sausage sizzles that we have throughout the year.

Last year our main fundraising event was our school fete in March (term 1). It was a massive effort, with a limited amount of time to pull it together in time – it was the amazing community of parents who made it such a huge success.

We had our regular discos each term, Thursdays in week 9. These are a huge hit for the students, this year we asked each school group to come up with the theme and create the poster for the school. It was lots of fun to see the kids pick the theme and then dress up accordingly. My favourite was the kindy theme – “what do I want to be when I grow up”.

2019 was also an election year and Latham was very successful with the democracy sausage including the “egg boy and bacon roll’ we sold out of all the sausages and our cake stall and no one went hungry.

Providing services

It isn’t all about fundraising, we provide a number of services for the school that support the community. The Latham P&C is responsible for managing the Canteen, the uniform shop and the school banking program.

Fundraising

We had multiple opportunities throughout the year to raise money for the school:

- Our major fundraising event is the annual school fete and 2019 it was a huge success,
- We had a school Easter Hat parade that included a raffle for a hamper
- A Christmas raffle hamper
- We also generated money through multiple BBQ’s/ sausage sizzles
 - school concert,
 - CIT open day
 - Federal Election
- Christmas mango drive (a huge success)
- This year we were also lucky to win the top donation of \$300.00 in the Local Matters program through the Belconnen Grill’d Burger restaurant.

We are regularly approached with requests for funding across the school and all requests are considered and what is in the best interest of the school, students and community.

Spending funds

The main goal of fundraising and the focus has been to build, grow and maintain a school kitchen garden. This is still the intention of the P&C, there have been a few delays in sorting out project plans, submissions and departmental requirements.

In addition, we also purchased the following items for the school:

- A large water play station for the preschool
- Ongoing funding of the enrichment program for the school
- Funded the commissioned mural in honor of Archie, and included a donation to the Mito Foundation (mitochondrial disease)

After 2 years as the President of the Latham Primary School P&C it is time for me to step down and hand the baton on. I want to thank the school community all members of the P&C for volunteering your time to come to the meetings, getting involved with the school community, having an opinion and caring about the important role the P&C have in Latham. I appreciate the camaraderie, friendship and the laughter and wish the new President and Committee all the best.

Emily Kerlake

06 February 2020