



### FAQ for participants and providers

#### What is different in round two from round one?

##### **Prioritised applications**

The round one priority groups still apply. In addition applicants who were not offered a grant in round one will be prioritised over applicants who were offered a grant in round one.

##### **The number of separate items which can be applied for under each grant category**

In the first round applicants were able to request as many items as they chose within the funding allowed. Many applicants applied for multiple items under each grant category and the panel was required to assess thousands of separate requests.

In the second round applicants are asked to describe their request as not more than two items under each grant category.

As was the case in the first round, applicants who request more than one item are asked to let us know which of all of their requests is their top priority. This is now a mandatory field to be completed in the application.

##### **Requests for minor property modifications from Housing ACT tenants**

In round one the Enhanced Service Offer Applicant Guide advised that Housing ACT tenants were not eligible to apply for minor modifications to their property.

In round two we have clarified this exclusion to ensure there is equitable access to grants for minor modifications regardless of tenancy arrangements. The revised guideline in relation to requests for grants for minor modifications related to Housing ACT properties states:

*Minor modifications won't be funded for Housing ACT properties if the modification is available through the Housing ACT Occupational Therapy Service.*

The types of modifications covered by the Housing ACT Occupational Therapy Service can be viewed at: [http://www.communityservices.act.gov.au/\\_data/assets/pdf\\_file/0005/350879/HACS\\_Occupational\\_Therapist\\_Scope\\_Eligibility\\_Referral.pdf](http://www.communityservices.act.gov.au/_data/assets/pdf_file/0005/350879/HACS_Occupational_Therapist_Scope_Eligibility_Referral.pdf)

Housing ACT tenants can also contact their housing manager to talk about their property modification needs and whether they are able to be provided by the Housing ACT Occupational Therapy Service.

## When can I put in my application for round two?

Round two opens at 9.00am 30 September 2013. That is when the online system opens and the revised paper based application form will be available. Applications for round two can be submitted any time after that through until 5.00pm Friday 8 November 2013.

## Why do I need to submit another application to round two?

First round applicants who were unsuccessful and want to be considered for round two will need to complete a new and separate application. Unfortunately our current technology does not allow automatic transfer of applications from one round to another.

If you have already done the work of collecting information for the first round, you can view your previous online application, and cut and paste any content you choose for your new application.

For applicants who applied to the first round and were not successful it is strongly recommended that they:

- attend one of the community information sessions about the grants
- ask a service provider or friend to review the application
- check they have been clear about the request and its benefits
- check the request meets the selection criteria
- check there is enough information for the assessing panel to consider the application fully
- consider providing supporting information to further explain the request and its benefits

## Will I know the outcome of my round one submission in time to put in a submission for round two?

Round one applicants will begin to be advised about the outcome of their applications from 23 September 2013. All applicants will know the outcome by mid October leaving a minimum of three weeks for people to submit an application into the second round if they choose to. Applicants are encouraged to submit an early application.

## Accessibility

Some people reported difficulty accessing the on-line paper based application in round one. These accessibility issues have been addressed. If you do experience difficulties with any of our forms please contact the Individual Planning Team on 6207 8979 or TTY 6205 0888.